

Bulphan Church of England Academy

Fen Lane, Bulphan, Essex. RM14 3RL

Headteacher: Miss S. Finch
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Wednesday 16th December 2020

Dear Parents/ Carers,

I am writing to inform you that due to unforeseen personal circumstances, Mrs Anderson has made the decision not to take on the role of Lower School teacher 3 days a week. We are very disappointed that Mrs Anderson has been unable to fill the post and have been working hard to find a suitable replacement.

We are delighted to inform you that we found a perfect replacement in Miss Short, who has interviewed for and accepted the role of class teacher for Lower school.

Miss Short will continue to work alongside Mrs Johal, Mrs Oliver and Mrs Palser as part of the Lower School team. Miss Short is a fantastic, hardworking and dedicated teacher and we are thrilled she has agreed to take this position on and I am sure you will all join me in congratulating her on her new role.

Yours faithfully,

A handwritten signature in black ink that reads "S. Finch". The signature is written in a cursive style and is positioned above a light blue rectangular background.

Miss. S Finch
Headteacher

***'God's word is a lamp to guide our feet and a light for our path'
Inspired by Psalm 119:105***

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