

## Bulphan Church of England Academy

Fen Lane, Bulphan, Essex. RM14 3RL

**Executive Headteacher:** Miss S. Finch

**Telephone:** (01375) 891220

**Email:** [admin@bulphanprimary.thurrock.sch.uk](mailto:admin@bulphanprimary.thurrock.sch.uk)



Monday 5<sup>th</sup> July 2021

Dear Parents / Carers,

As you know, back in January I took on the role of Headteacher across two schools, splitting my time between Bulphan and St Margaret's.

On the days that I am not on site at Bulphan, Miss Taylor as Acting Assistant Head, has been taking on the day to day responsibility of running the school. I am sure you will all agree that she has done a wonderful job, ensuring our school runs smoothly every day; communicating with families, supporting staff and pupils, demonstrating our Christian Vision and Values, leading by example at all times.

With this in mind, I am pleased to announce that after a rigorous recruitment process, as of September, **Miss Taylor** will take on the role of **Head of School** for Bulphan, whilst I will now take on the role of **Executive Headteacher** for Bulphan and St Margaret's.

Miss Taylor will continue to have class teacher responsibility, supported by her strong team of support staff in class, but she will also be the person leading the school on a day to day basis. I will, of course, continue to split my time across both schools and continue to take ultimate responsibility, but Miss Taylor, as your Head of School, will be your first point of contact for any school-based matters.

This leadership model is one our school is very used to, one which has seen our school go from strength to strength and we are very excited to start this new chapter!

I am sure you will all join me in congratulating Miss Taylor on her new role and wish her every success!

Yours faithfully,

A handwritten signature in black ink, appearing to read "S. Finch". The signature is written in a cursive style and is positioned above a light grey rectangular background.

Miss S Finch  
Executive Headteacher

***'God's word is a lamp to guide our feet and a light for our path'  
Inspired by Psalm 119:105***

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