

Bulphan Church of England Academy

Fen Lane, Bulphan, Essex. RM14 3RL

Executive Headteacher: Miss S. Finch
Head of School: Miss E. Taylor
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Tuesday 7th June

Dear Parents/Carers,

I would like to invite you to our School Sports Festival on Thursday 23rd June 2022.

The afternoon will start with a family picnic at the village hall field from 12.00pm to 12.45pm, where children can join their families for a packed lunch. Please remember that you are responsible for supervising your own children and any other younger siblings at this time. They must stay with you throughout the lunch period – an announcement will be made for them to return to their allocated team.

If you are unable to attend the family picnic but would like your child to sit with another family or a member of staff then please complete the permission slip at the end of this letter and return it by Tuesday 14th June.

If you would like to order your child(ren) a packed lunch from school please fill in the slip below for each child. If no order is received by Tuesday 14th June then your child(ren) will need to bring a packed lunch from home.

After lunch, all the children will join together in their house colours and from 1.00pm they will compete in sports events, earning points for their houses. Your child should wear their PE kit with the addition of a colour that matches their house team. It can be a t-shirt, hat, alice band, face paint – anything to display their house team colour.

Parents will be required to sit opposite the children on the other side of the track – this will be clearly marked on the day. At approximately 2.40pm, the final results will be announced and the winning team will be presented with the trophy and medals.

Children will be released back to parents at approximately 2.45pm. If you are unable to collect your child at this time and would like them to be collected by another adult, then please state who by on the reply slip. Again, if we do not have a reply by Tuesday 14th June, then your child will return to school with members of staff and can be collected at normal time.

Thank you for your continued support and we look forward to seeing you on the day.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E Taylor'.

Miss E Taylor
Head of School

*'God's word is a lamp to guide our feet and a light for our path'
Inspired by Psalm 119:105*

Sports Festival – Thursday 23rd June 2022

**** please read carefully the following and complete****

Child's name

School Packed Lunch Request

My child would like a school packed lunch (£2.20, however if eligible for free school meals or a Reception/KS1 child then this charge does not apply)

Please choose from the following sandwich options: Tuna Cheese Ham

Nominated Family for Picnic

- I will be attending the Sports Festival and the family picnic.
- I am unable to attend the Sports Festival and the family picnic, I would like my child(ren) to sit with the family of
(Nominated child's name)

I have agreed this arrangement with the nominated family and my child(ren) understand that they have to remain with this family for the lunchtime period.

- I am unable to attend the Sports Festival and picnic and my child(ren) will sit with staff.

End of day arrangements

- I unable to collect my child(ren) from the Village Hall at 2.45pm so they will be collect by
.....
- My child(ren) should be returned to school by staff and I will collect at normal time.

Signed Parent/Carer

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