

**Bulphan Church of England Academy**  
Fen Lane, Bulphan, Essex. RM14 3RL

**Executive Headteacher:** Miss S. Finch  
**Head of School:** Miss E. Taylor  
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6<sup>th</sup> September 2022

Dear Years 3,4,5, and 6,

We are looking for new members of Pupil Parliament for 2022-2023. There are various roles available and I have detailed the responsibilities of each below. If you are currently a member, you are invited to reapply for your position, or for a new role. New member applications are very welcome too.

**Prime Minister**

- Take charge of all other ministers and ensure they are doing their jobs correctly
- Run meetings
- Direct other ministers
- Update the Pupil Parliament newsletter

**Deputy Prime Minister**

- Assist the Prime Minister with all their jobs
- Working in partnership with the Prime Minister to make decisions

**Values and Ethos Ministers (2 ministers)**

- Promote values across the school
- Gather feedback from other children about the values and ways to promote them
- Present value bags/cards in Star Worship

**Sports Ministers (2 ministers)**

- Help children get involved with sports activities across the school
- Help arrange events such as sports day
- Help arrange sports equipment

***'God's word is a lamp to guide our feet and a light for our path'  
Inspired by Psalm 119:105***

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### **Charities Ministers (2 ministers)**

- Plan and promote charity events
- Help organise events
- Present event ideas to the other children

### **Learning Ministers (2 ministers)**

- Plan learning opportunities that fit with the curriculum
- Arrange the reading raffle weekly
- Ensure the library is organised and up to date.

### **Online Safety Minister (1 minister)**

- Promote online safety across the school
- Discuss ideas for online safety with teachers

Please ensure your application is given to me by **Tuesday 13<sup>th</sup> September**. You must outline the role you would like; why you would like it and how you intend to fulfil it.

I look forward to reading your applications!

Kind regards,



Miss Taylor  
Head of School

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