

## Bulphan Church of England Academy

Fen Lane, Bulphan, Essex. RM14 3RL

**Headteacher:** Miss E. Taylor  
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Tuesday 6<sup>th</sup> June 2023

Dear Parents/Carers,

I would like to invite you to our School Sports Festival on **Thursday 22<sup>nd</sup> June 2023**.

The afternoon will start with a family picnic at the village hall field from 12.00pm to 12.45pm, where children can join their families for a packed lunch. Please remember that you are responsible for supervising your own children and any other younger siblings at this time. They must stay with you throughout the lunch period – an announcement will be made for them to return to their allocated team. If you are unable to attend the family picnic but would like your child to sit with another family or a member of staff then please complete the permission slip at the end of this letter and return it by **Tuesday 13<sup>th</sup> June**.

If you would like to order your child(ren) a packed lunch from school please fill in the slip below for each child. If no order is received by Tuesday 13<sup>th</sup> June then your child(ren) will need to bring a packed lunch from home.

After lunch, all the children will join together in their house colours and from 1.00pm they will compete in sports events, earning points for their houses. Your child should wear their PE kit with the addition of a colour that matches their house team. It can be a t-shirt, hat, alice band, face paint – anything to display their house team colour.

Parents will be required to sit opposite the children on the other side of the track – this will be clearly marked on the day. At approximately 2.40pm, the final results will be announced and the winning team will be presented with the trophy and medals. Children will be released back to parents at approximately 2.45pm. If you are unable to collect your child at this time and would like them to be collected by another adult, then please state who by on the reply slip. Again, if we do not have a reply by Tuesday 13<sup>th</sup> June, then your child will return to school with members of staff and can be collected at normal time.

Last year, we had multiple issues with parking. Therefore, we have arranged parking at Bulphan Village Farm, on Church Road. Mr and Mrs Pankhurst have very kindly said we can use their land to park to reduce the impact of the event on local residents. There will be **no parking** available at the Village Hall on this day, unless you are a blue badge holder.

Thank you for your continued support and we look forward to seeing you on the day.

kind regards

A handwritten signature in black ink, appearing to read 'E Taylor', written in a cursive style.

Miss E Taylor  
Headteacher

***'God's word is a lamp to guide our feet and a light for our path'  
Inspired by Psalm 119:105***

Bulphan C of E Academy fully complies with information legislation. For the full details on how we use your personal information please visit <https://www.bulphanprimary.thurrock.sch.uk/key-information/information-hub/gdpr> or call 01375 891220 if you are unable to access the internet

Sports Festival – Thursday 22<sup>nd</sup> June 2023

**\*\* please read carefully the following and complete\*\***

Child's name .....

**School Packed Lunch Request**

My child would like a school packed lunch (£2.40, however if eligible for free school meals or a Reception/KS1 child then this charge does not apply)

Please choose from the following sandwich options:     Tuna             Cheese             Ham

**Nominated Family for Picnic**

I will be attending the Sports Festival and the family picnic.

I am unable to attend the Sports Festival and the family picnic, I would like my child(ren)

to sit with the family of .....

***(Nominated child's name)***

I have agreed this arrangement with the nominated family and my child(ren) understand that they have to remain with this family for the lunchtime period.

I am unable to attend the Sports Festival and picnic and my child(ren) will sit with staff.

**End of day arrangements**

I unable to collect my child(ren) from the Village Hall at 2.45pm so they will be collected by

.....

My child(ren) should be returned to school by staff and I will collect at normal time.

Signed ..... Parent/Carer

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The Church of England  
in Essex and East London  
Diocese of Chelmsford