

Bulphan Church of England Academy

Fen Lane, Bulphan, Essex. RM14 3RL

Headteacher: Miss E. Taylor
Telephone: (01375) 891220
Email: admin.bulphan@dcvst.org



Tuesday 27th February 2024

Dear Parents/ Carers,

Parent Teacher meetings will be taking place on:

- **Tuesday 19th March – 3.30pm-5pm**
- **Thursday 21st March – 3.30pm-6pm**

This is an opportunity for you to come in and discuss your child's progress and targets with their teacher. Every pupil is allocated a 10-minute slot and meetings will take place in the school hall.

Early Years, Year 1 and Year 2 children do not need to attend the meeting; however, it is beneficial if children in Years 3 to Year 6 attend and participate in the discussion about their own learning.

Appointments can be requested via email (admin.bulphan@dcvst.org) by **Friday 8th March.**

Please state a half an hour window in which you would be able to attend in your email e.g. between 4.30pm and 5pm. We will endeavour to ensure you are allocated a slot within the time requested, although please do be mindful that we may have many parents requesting the same times. Your allocated timeslot will be sent out to you by **Tuesday 12th March.**

Kind regards,

A handwritten signature in black ink, appearing to be "Mrs Deed", written in a cursive style.

Mrs Deed
Lead Teacher

***'God's word is a lamp to guide our feet and a light for our path'
Inspired by Psalm 119:105***

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